

Town of Burns Organizational Meeting
January 20, 2016
87 Main St Canaseraga, NY 148

Persons Present: Supervisor Dianne Freiner, Councilman Will Hurlbut, Councilman Frank Karnes, Councilman Joseph C. Kovachy, Superintendent Glenn Odell, CEO Seymour S. Andreassen, Marjorie Hoffman, Margaret

Call to Order & Pledge to the Flag:

Preferred Agenda -requiring one roll call vote

1. Pay frequencies for town officers Yearly: Historian, Assessor, Board of Assessment Review
Monthly: Supervisor, Council members, Justice, CEO (Codes Enforcement Officer), Town Clerk/Tax Collector, Court Clerk
Bi-Weekly: Highway Superintendent, Highway Employees,
2. Budget Officer Appoint Supervisor Dianne Freiner
3. Deputy Supervisor Appoint Councilman Frank Karnes
4. Designate depository Community Bank Primary/Five Star Bank Secondary
NY CLASS for Investments
5. Designate Official Newspaper The Spectator/Evening Tribune - Hornell
6. Designate Meeting Night Second Wednesday of the month
7. Idle town funds Approve and authorize Supervisor Dianne Freiner to invest
idle town funds with Resolution approval from the Board.
8. Town Bookkeeper, Payroll Appoint Baldwin Services at \$11,300 per year
9. Mileage rate of reimbursement Approve mileage reimbursement rate per IRS allowance at
72.5 cents per mile.
10. Certification of claims Authorize that all claims against the Town are paid by
voucher.
11. Code Enforcement Officer Appoint Samantha Testani
12. Town Historian Appoint Holley Spencer
13. Dog Control Officer Appoint John Owens

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| 14. Highway State Bid | Authorize the Highway Superintendent to purchase material from the state and county bids. |
| 15. Town Attorney | Appoint Dwight Kanyuck of Knauf Shaw in Rochester NY |
| 16. Records Management | Appoint Town Clerk – Justina Hockenberry |
| 17. Appoint Registrar | Justina Hockenberry |
| 18. Appoint Town Hall Custodian | Heidi Hurlbut |
| 19. Appoint Court Clerk | Tina Karnes |
| 20. Approve Assessment Review Board | Karla Orgek, John Owens & Larene Lang @\$100 |
| 21. Highway Employee Wages | Per T e a m s Union contract |
| 22. Handicap Parking Permits | Approve the Town Clerk to issue free handicap parking permits. |
| 23. Petty Cash | Petty cash on hand \$100 |
| 24. Sole Assessor | Appoint Dustin Snyder |
| 25. Deputy Superintendent | Appoint Jason Elderkin |
| 26. Deputy Registrar | None currently |
| 27. Highway Superintendent Procurement Policy | The Highway Superintendent may spend as per the Town Procurement Policy \$2,500 |
| 29. Highway Inventory Policy | The Highway Superintendent is to submit a complete inventory of all equipment & tools on September 30th |
| 30. IT Cyber Security | Hurricane Technologies as per agreement |
| 31. Signing of Abstracts | Authorize the signing of Audited Abstract claims by the Town Board members |
| 32. Establishment of Committees | Highway - Councilman Jeramie Hurlbut
Teamsters Union – Councilmen Jeramie Hurlbut & Bill Mammosser |
| | Public relations – Councilmen James Neary & Keith Karnes |
| 33. Fixation of Salaries as per preliminary budget: | Supervisor- \$6,400
Council members- \$1,500 per member (\$6,000)
Codes Enforcement Officer- \$15,000 |

Town Clerk- \$11,000
 Justice- \$5,100
 Justice Clerk- \$5,100
 Historian- \$595
 Highway Superintendent- \$59,000
 Assessor- \$9,262
 Control of Animals (DCO)- \$2,500

One Motion to approve the preferred agenda:

Motion: Councilman Mammosser Second: Councilman Karnes

Aye: Councilman Hurlbut Aye: Councilman Neary Roll Call Vote Carried

Resolution to Approve prepayment of utility bills: electric, telephone, internet, propane, highway fuel bills, and credit cards to avoid late payment charges:

Motion: Councilman Hurlbut Second: Councilman Neary

Aye: Councilman Mammosser Aye: Councilman Karnes Roll Call Vote Carried

Town of Burns Regular Meeting

Call to Order: 6:30pm

Resolution to approve Conditional Site Plan and Special Permit for Zenobe Battery Storage

*****tabled until February 2026*****

First privilege of the floor: Gary Mullen Commend the council members on how they are dealing with outside members in regard to solar projects going on.

Adoption of Minutes of December 29th, 2025:

Motion: Councilman Mammosser Second: Councilman Hurlbut

Aye: Councilman Neary Aye: Councilman Karnes Carried

Audit Bills:

Account	Vouchers	Amount
General Fund	10-23,24	\$42,059.1
Highway Fund	1-9	\$13,966.35

Motion: Councilman Mammosser Second: Councilman Hurlbut

Aye: Councilman Neary Aye: Councilman Karnes Carried

CEO Samantha Testani: discussion in regard to 961F property, where they are at with property on county rd 13C-at a standstill at the moment.

Highway Superintendent Glenn Odell: Dug a bypass for Allegany county DPW- will be out to help set stone for bridge at North Hill and Tilton Hill. Trucks 2020 Western Star with 49,000 miles for \$150,000 from Tyrone to replace our Western Star with a locked up engine -turn key truck, no service records, it is a bit rusty, we will use our own plows for this newly purchased truck

Resolution Approving to have Glenn put an offer in on Tyrone truck (2020 Western Star) for \$145,000 can counteroffer up to \$150,000 as is.

Motion: Councilman Mammosser Second: Councilman Neary

Aye: Councilman Karnes Aye: Councilman Hurlbut Carried

DCO John Owens: a woman lost 2 dogs they were found on P o a kople Rd

Supervisor Report:

Account	Receipts	Disbursements
General Fund Townwide	\$23,364.44	\$17,02.57
General Fund Outside Village	\$52.49	\$2080.09
Highway Fund Townwide	\$17,199.24	\$37,344.69
Highway Fund Outside Village	\$132752.33	\$20,418.18

Communications: Dwight Kanyuck, Justin Bennett-Baldwins, Shawn Grasby-Solar Coordinator

Old Business: Plow truck, square dance Feb1st, 2026,how to word to include surrounding area with go kart racing in may of 2026-Must be Arkport/Canaseraga school District, residence and family members to participate.

Second privilege of the floor: No Comment

Adjournment: 7:45pm

Motion: Councilman Karnes Second: Councilman Mammosser

Aye: Councilman Neary Aye: Councilman Hurlbut

Carried